



JOHNSON COUNTY

BILL MOORE COUNTY ATTORNEY

DATE: May 6, 2015
TO: All Criminal Defense Attorneys
FROM: Bill Moore, County Attorney
RE: Media Copy Requests

For many years the bailiffs of the Johnson County Courts at Law have provided criminal defense attorneys with copies of DWI video tapes. Effective December 1, 2004, the County Attorney's Office took over the care, custody and control of all Misdemeanor DWI videotapes. In addition, the implementation of *Brady* now requires the County Attorney's Office to maintain video tapes, DVDs or CDs, when available, on all Misdemeanor cases.

If you represent a defendant who is charged with a Misdemeanor, and you desire to have copies of the video tape, DVD or CD associated with the case, it will be necessary for you to submit a written request. The letter should be addressed to County Attorney Chief Investigator Tom Hargrave. The letter should include the defendant's full name, race, sex, date of birth, date of arrest, the name of the arresting agency, and the Cause Number.

Prior to a request, please check your client's file through the online e-discovery portal to ensure what type of media (i.e.: DVD-R, DVD+R or CD-R) and how many discs or tapes of each will be needed for copying. You should provide a blank tape, DVD or CD, and a self addressed stamped padded envelope if you desire the media to be mailed to you. If you desire to pick the media up in person, then you should state that in your letter. Copies of media will be provided within 7 - 10 days of the date that the letter is received by the County Attorney's Office.

Letters should be mailed to Chief Investigator Hargrave at the following address:

Johnson County Attorney's Office
Guinn Justice Center
204 South Buffalo Avenue
4th Floor, Suite 410
Cleburne, TX 76033-5404

Attorneys should consult with the District Attorney's Office concerning obtaining a copy of any media related to a Felony offense. Please telephone Tom Hargrave at 817-556-6859 if you have any questions concerning the County Attorney's Office procedure regarding media on Misdemeanor cases.