



Johnson County Public Works Department
2 North Mill Street, Suite 305, Cleburne, TX 76033
Phone: 817-556-6380 email: development@johnsoncountytexas.org

DEVELOPMENT PERMIT FOR RESIDENTIAL USE

In the unincorporated areas of Johnson County a Development Permit is required for both residential and commercial use. The following information and application is for obtaining a permit for residential use.

24 Hour review and approval period required before permit is issued.

The following information is required with the completed application. Once reviewed, a checklist will be provided for any additional information needed.

- Warranty Deed or Deed of Trust** that has been filed with the Johnson County Clerk's office.
- Survey of the property** with the stamp or seal of the engineer or surveyor or a copy of the filed plat.
- 911 Address** assigned to future home location. Each residence must be issued a different address. Do not use an existing address of an existing home. If an address is needed contact our office for 911 address voucher.

You may email or bring to our office the completed application and the above information. Our office will contact you when the permit is approved or if more information is needed. If the permit is not obtained within 30 days of notification of approval you must re-submit an application. Please ask about permit expiration.

Your property may be in an ETJ, the EXTRATERRITORIAL JURISDICTION of a city. If the city requires you to plat/re-plat no permit will be issued until the plat/re-plat has been completed and filed at the Courthouse or we are notified by the city that no platting is required.

Once approved, you will need to provide the following:

- Driver's License**
- Permit fee** may be paid in cash, check, credit card or money order. Person delivering check will be required to provide identification. *credit cards do have an additional convenience fee.
- The landowner must be the one to obtain this permit.** If the landowner is unable to do so, then an exception is made with an authorization form signed by the land owner and notarized.

Once obtained, the **DEVELOPMENT PERMIT** must be posted so that it is visible from the road whenever improvements are made to the property.

**DO NOT BEGIN CONSTRUCTION PRIOR TO POSTING THE YELLOW PERMIT SIGN AT SITE
UNAUTHORIZED CONSTRUCTION CAN RESULT IN CIVIL AND/OR ADMINISTRATIVE PENALTIES**

DEVELOPMENT PERMIT APPLICATION – RESIDENTIAL

(PLEASE COMPLETE TO THE BEST OF YOUR ABILITY)

NAME: _____

ADDRESS: _____ PRECINCT: _____

PHONE: _____ EMAIL: _____

AUTHORIZED REPRESENTATIVE: _____

PHONE: _____ EMAIL: _____

LEGAL DESCRIPTION: Phase _____ Block _____ Lot _____ Plat Date: _____

SUBDIVISION: _____ ETJ (City) _____

NON SUBDIVISION: Acreage: _____ Survey Name: _____

APPRAISAL PROPERTY ID: _____ Abstract Name/No. _____

Are you constructing: () NEW STRUCTURE () ADDITION TO EXISTING STRUCTURE

Type of structure: () SITE BUILT HOME Size of structure: _____ # Bedrooms _____

() MANUFACTURED HOME Size of structure: _____ # Bedrooms _____

() METAL BUILDING Size of structure: _____ Electric: YES NO

Plumbing: YES NO List plumbing fixtures (if any): _____

() GARAGE/STORAGE Size of structure: _____ Electric: YES NO

Plumbing: YES NO List plumbing fixtures (if any): _____

() MULTI FAMILY HOUSING Size of structure: _____ # of units _____

ACRES DISTURBED BY DEVELOPMENT # _____ (5+acres requires storm water approval, silt fencing)

SOURCE OF WATER: () PRIVATE WELL* () SUPPLIER _____

*2 acres is required for a new well. Well registration and info can be obtained from Prairielands Groundwater Conservation District.

STATE / FEDERAL PERMIT REQUIRED () YES () NO PERMIT NO. _____

PROPERTY IN FLOOD PLAIN: () YES () NO FIRM PANEL _____

FLOODPLAIN MANAGER APPROVAL: _____

(SIGNATURE OF OWNER / REPRESENTATIVE)

(DATE)

PLEASE SEE PAGE 1 REGARDING APPLICATION AND PERMIT EXPIRATION

JOHNSON COUNTY PUBLIC WORKS
AUTHORIZATION FORM

Use this form for the Property Owner to give someone other than themselves authorization to acquire a Development Permit

I, _____,
(Must be the name of the person listed on current deed for property)

Give Authorization To:

Individual Name

OR

Business Name and Representative (If Applicable)

To Acquire a Development Permit for the following location:

911 Address

City

WITNESS BY HAND(S) ON THIS _____ DAY OF _____, 2____

Property Owner(s) Signature(s)

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS _____ DAY OF _____, 2____

Notary Public, State of Texas
Notary's Printed Name:
My Commission Expires: